

SunSystems Allocations Session 1 - Training Agenda

1 – About this guide

2 – Introduction

3 – Background

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- Types of Allocations, Matching and Reconciliations

4 – Account Allocation

- Overview
- Transaction Fields
- What Allocation Markers are available
- Sort and Find
- Action All
- Range Allocation
- Split Allocation
- **Exercise 1: Split Allocation**
- Write-offs
- **Exercise 2: Write-off of Currency Exchange Difference**

5 – Payment Runs

- Demo: Payment Run in relation to Allocations
- Brought Forward / Withhold Markers

6 – Reconciliation Manager:

- **Exercise 3: Configuring Bank Account Reconciliation**
 - Setup
 - Uploading Test Data
 - Running the Reconciliation Process